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### **SLIDING SCALE FEE AGREEMENT**

I, \_\_\_\_\_, certify that I do not have I will not / cannot utilize any health insurance for services rendered by Oakwood Counseling, PLLC and/or due to my current financial situation, I cannot afford the full fee rate of \$80/session for an an LPC associate or a doctoral-level practicum student. I therefore, request that my fee be adjusted. I have estimated my expenses using the Sliding Scale Fee Guidelines and Monthly Expense Worksheet for this purpose (see page 2).

Therefore, I understand that the fee for services for each session at Oakwood Counseling, PLLC will be \_\_\_\_\_/session and is payable at the time of each session (unless other arrangements are made in advance).

I further understand that I will not be charged for any appointments that are cancelled at least 48 hours in advance. I understand that appointments not cancelled at least 48 hours in advance are subject to a "Late Cancellation" or "No Show" charge of my contracted rate above. I understand that I am solely responsible for all these charges as they apply, as well as, the costs associated with collecting these charges.

I agree to notify Oakwood Counseling, PLLC of any substantive changes in my financial situation (e.g., 10% increase or decrease in income) within 30 days of the change, and understand the fee may change according to my updated financial situation. I further acknowledge that my therapist may periodically verbally review my financial status with me, approximately every 8-10 consecutive weeks, in order to reassess eligibility. A continuance of Sliding Scale benefits is not guaranteed and is subject to modification and/or elimination at the sole discretion of Oakwood Counseling, PLLC.

\_\_\_\_\_  
Client Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Therapist Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Therapist Signature

**General Guidelines for Sliding Scale Payments:**

Please circle the total annual gross income earned by all employed members of your household. Children and other dependents would be included in the total number of household members.

Single Person Household Income	Two Person Household Income	Three People Household Income	Four People Household Income	Five People Household Income	Six People Household Income
\$15,300.00	\$20,500.00	\$25,700.00	\$31,000.00	\$36,200.00	\$41,400.00
\$18,480.00	\$23,250.00	\$28,015.00	\$32,875.00	\$37,640.00	\$42,410.00
\$21,660.00	\$26,000.00	\$30,330.00	\$34,750.00	\$39,080.00	\$43,420.00
\$24,840.00	\$28,750.00	\$32,645.00	\$36,625.00	\$40,520.00	\$44,430.00
\$25,950.00	\$31,500.00	\$34,960.00	\$38,500.00	\$41,960.00	\$45,440.00
\$29,130.00	\$34,250.00	\$37,275.00	\$40,375.00	\$43,400.00	\$46,450.00
\$32,310.00	\$37,000.00	\$39,590.00	\$42,250.00	\$44,840.00	\$47,460.00
\$37,755.00	\$39,750.00	\$41,905.00	\$44,125.00	\$46,280.00	\$48,470.00
\$40,935.00	\$42,500.00	\$44,220.00	\$46,000.00	\$47,720.00	\$49,480.00
\$44,115.00	\$45,250.00	\$46,535.00	\$47,875.00	\$49,160.00	\$50,490.00
\$47,295.00	\$48,000.00	\$48,850.00	\$49,750.00	\$50,600.00	\$51,500.00
\$50,475.00	\$50,750.00	\$51,165.00	\$51,625.00	\$52,040.00	\$52,510.00
\$53,500.00	\$53,500.00	\$53,500.00	\$53,500.00	\$53,500.00	\$53,500.00

**Monthly expense worksheet:**

	Column A		Column B		Column C
Rent or mortgage		Entertainment /dining out		Car maintenance	
Utilities		Food		Travel	
Internet		Gas (car)		Clothing/Shoes	
Car payment		Gym		Credit Card Debt	
Car Insurance		Pets		Student Loans	
Other transportation		Personal Care		Other loans	
Health Insurance		Prescription Drugs		Other	
Other Insurance		Other Healthcare		Other	
Home Phone		Tuition		Other	
Cell Phone		Childcare		Other	
<b>TOTALS:</b>		<b>TOTALS:</b>		<b>TOTALS:</b>	

Add the totals for columns A, B, and C: \_\_\_\_\_

Multiply this number by 12 for your annual expenses: \_\_\_\_\_

If the number exceeds your annual income, you may be eligible for a Sliding Scale Fee. Please note the posted fees are guidelines and may be adjusted based on your income, expenses, and ability to pay.